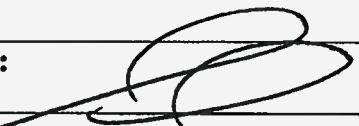


LAS VEGAS POLICE DEPARTMENT		ADMINISTRATION
SUBJECT: <i>Crime Analysis</i>	NUMBER: ADM.19	
EFFECTIVE DATE: <i>9 September 2010</i>	REVIEW DATE:	
AMENDS/SUPERSEDES:	APPROVED:	
NMMLEPSC STANDARDS: <i>ADM.11.01</i>	 Chief of Police Gary Gold	
	NMSA:	

I. PURPOSE:

The purpose of this policy is to ensure the efficient and effective management of the Crime Analysis function by providing administrative guidance that identifies the responsibilities and crime analysis process within the uniform and other components of this department.

II. POLICY:

It is the policy of the Las Vegas Police Department to manage the function of Crime Analysis in an effective and efficient manner by coordinating the efforts of uniform and other Crime Analysis components as provided in this policy.

III. APPLICABILITY:

This policy is applicable to all sworn and non-personnel of The Las Vegas Police Department.

IV. REFERENCES:

- A. Las Vegas Police Department Records Division Statistics
- B. New Mexico Law Enforcement Accreditation ADM11.01

V. DEFINITIONS:

- A. Comp Stat: system of crime tracking, reporting and monitoring.

VI. **PROCEDURE:**

This procedure establishes crime analysis or public safety functions for the Las Vegas Police Department. These functions include, but are not limited to, documents from which crime analysis and crime data are extracted, and identification of potential or actual police/citizens concerns. This will include the documentation of the temporal and geographical distribution of crime statistics and distribution of crime analysis information, feedback and evaluation program.

A. The Division Commanders and Supervisors are required to attend the monthly COMPSTAT meeting. The meeting will be set by the designated Captain. Supervisors can retrieve statistics from Sleuth with the assistance of the Information Services Division. During COMPSTAT the participants are required to report on criminal and traffic issues.

1. Each Supervisor has available through computer software daily statistics and shall analyze on a shift by shift basis the crime trends.
2. They will utilize their individual and collective resources and manpower to determine the most effective tactic to combat specific, targeted crimes.
3. The Supervisors shall meet on a regular basis at the COMPSTAT meeting to exchange information and develop short-term and long-term strategies. This includes the identification of potential and actual police hazards that are within the service area.
4. Visual reminders, such as the use of pin maps, etc., are encouraged as they provide a constant, on-going generation of information. This provides documentation of temporal and geographic distribution of selected crimes.
5. Each Supervisor will be responsible for presenting statistics, trends and solutions for the shift they are assigned to. The Investigations Lieutenant will be responsible for that division.
6. COMPSTAT will inform the City Public Information Officer of any information that needs to be disseminated to the community.

B. **SOURCE DOCUMENTS**

1. The following source documents may be used to collect data for crime analysis:
2. Offense/Crime reports
3. Field interview cards
4. Arrest reports

5. Supplemental reports
6. Other reports of record within the Department
7. Reports from other agencies

C. EVALUATION PROCEDURES

On a monthly basis at the COMPSTAT meeting the Chief of Police will be briefed on all ideas and methods to address recognized crime patterns and trends. During this meeting the Supervisors are held accountable for the activity which has taken place during their shift.

1. Goals for last month
2. Goals for next month
3. Crash Reports in relationship to citation Crime
4. Reports in relationship to crime patterns
5. Community Concerns

VII. ATTACHMENTS:

None

THE PURPOSE OF COMP STAT IS SHARING INFORMATION WITH THE GOAL OF IMPACTING CRIME